

**Town Manager**  
Robert W. Lohr, Jr.

**Assistant Town Manager**  
Daniel C. Davis

221 S. Nursery Avenue  
Purcellville, VA 20132  
(540) 338-7421  
[www.purcellvilleva.gov](http://www.purcellvilleva.gov)



**Town Attorney**  
Sally G. Hankins

**Chief of Police**  
Cynthia A. McAlister

**Department Directors**  
Elizabeth Krens, Finance  
Alex Vanegas, Public Works  
Patrick Sullivan, Community Development  
Hooper McCann, Administration

**DATE:**           **March 16, 2017**

**TO:**               **Purcellville Town Council**  
                      **Sally Hankins, Town Attorney**

**FROM:**          **Diana Hays, Town Clerk/Project Manager**

**SUBJECT:**      **Notice of Special Meeting/Budget Work Session**

This is to notify you that, in accordance with Code of Virginia §15.2-1418, the Mayor has called a Special Meeting/Budget Work Session for Wednesday, March 22, 2017 at 7:00 PM at Town Hall in Council Chambers.

The topics of discussion are those items listed on the agenda for the Special Meeting/Budget Work Session.

A copy of the agenda is attached.

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**AGENDA**  
**TOWN COUNCIL SPECIAL MEETING/BUDGET WORK SESSION**  
**MARCH 22, 2017, 7:00 PM**  
**TOWN HALL COUNCIL CHAMBERS**

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- 1. CALL TO ORDER OF SPECIAL MEETING (Mayor Fraser)**
- 2. PLEDGE OF ALLEGIANCE**
- 3. PRESENTATION OF FY 2018 BUDGET (R. Lohr)**
- 4. REVIEW OF UPCOMING BUDGET SCHEDULE (Town Council & Staff)**
- 5. DISCUSSION OF BUDGET REVIEW PROCESS (Town Council)**
- 6. QUESTIONS AND FEEDBACK FROM TOWN COUNCIL (Town Council and Staff)**
- 7. ADJOURNMENT**

IF YOU REQUIRE ANY TYPE OF REASONABLE ACCOMMODATION AS A RESULT OF PHYSICAL, SENSORY OR MENTAL DISABILITY IN ORDER TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT DIANA HAYS, TOWN CLERK, AT 540-338-7421. THREE DAYS NOTICE IS REQUESTED.

**USE OF ELECTRONIC DEVICES DURING MEETINGS**

*For the comfort and consideration of others, all cellular phones should be turned off and not be used in the Council Chambers. This is requested due to the potential for interference with our recording devices and the transmittal of our hearing impaired broadcast.*

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